AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MONTGOMERY, VIRGINIA HELD ON THE 14th DAY OF AUGUST 2006, AT 6:00 P.M. IN THE BOARD CHAMBERS, MONTGOMERY COUNTY GOVERNMENT CENTER, 755 ROANOKE STREET, CHRISTIANSBURG, VIRGINIA:

PRESENT: Steve L. Spradlin -Chair

Mary W. Biggs
-Vice Chair
Gary D. Creed
-Supervisors

Doug Marrs John A. Muffo

Annette S. Perkins (Arrived 6:30 p.m.)

James D. Politis

B. Clayton Goodman, III -County Administrator

L. Carol Edmonds -Assistant County Administrator

Martin M. McMahon -County Attorney
T.C. Powers -Planning Director

Robert C. Parker

Vickie L. Swinney

-Public Information Officer
-Secretary, Board of Supervisors

CALL TO ORDER

The Chair called the meeting to order.

ADD TO THE AGENDA - ADDENDUM #1

On a motion by James D. Politis, seconded by Mary W. Biggs and carried unanimously, the following addendum dated August 14, 2006 was added to the agenda under Closed Meeting:

Section 2.2-3711

- (7) Consultation with Legal Counsel and Briefings from Staff Members or Consultants Pertaining to Actual or Probable Litigation, Where Such Consultation or Briefing in Open Meeting Would Adversely Affect the Negotiating or Litigating Posture of the Public Body; and Consultation with Legal Counsel Employed or Retained by a Public Body Regarding Specific Legal Matters Requiring Provision of Legal Advice by Such Counsel
 - 3. Blacksburg Christiansburg VPI Water Authority Participation

The vote on the foregoing motion was as follows:

AYE NAY ABSENT
John A. Muffo None Annette S. Perkins

James D. Politis Mary W. Biggs Doug Marrs Gary D. Creed Steve L. Spradlin

INTO CLOSED MEETING

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711

- (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body
 - 1. Alcohol Safety Action Program (ASAP)
 - 2. Board of Equalization
 - 3. Juvenile Detention Commission
 - 4. Library Board
- (3) Discussion or Consideration of the Acquisition of Real Property for Public Purpose, or of the Disposition of Publicly Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiation Strategy of the Public Body
 - 1. Bethel Elementary School Property
 - 2. Kipps Farm Property
 - 3. Elliston/Lafayette School Site

- (7) Consultation with Legal Counsel and Briefings from Staff
 Members or Consultants Pertaining to Actual or Probable
 Litigation, Where Such Consultation or Briefing in Open
 Meeting Would Adversely Affect the Negotiating or
 Litigating Posture of the Public Body; and Consultation
 with Legal Counsel Employed or Retained by a Public
 Body Regarding Specific Legal Matters Requiring
 Provision of Legal Advice by Such Counsel
 - 1. Kipps Farm Property
 - 2. Proposed Norfolk Southern Intermodal Site
 - 3. Blacksburg Christiansburg VPI Water Authority Participation

The vote on the foregoing motion was as follows:

AYE NAY ABSENT

Mary W. Biggs None Annette S. Perkins

Doug Marrs

Gary D. Creed

James D. Politis

John A. Muffo

Steve L. Spradlin

Supervisor Perkins arrived at 6:30 p.m.

OUT OF CLOSED MEETING

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion was as follows:

<u>AYE</u> <u>NAY</u>

Doug Marrs None

Mary W. Biggs

Annette S. Perkins

James D. Politis

John A. Muffo

Gary D. Creed

Steve L. Spradlin

CERTIFICATION OF CLOSED MEETING

On a motion by Mary W. Biggs, seconded by John A. Muffo and carried unanimously,

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES

Mary W. Biggs Annette S. Perkins James D. Politis John A. Muffo Gary D. Creed Doug Marrs Steve L. Spradlin

NAYS

None

ABSENT DURING VOTE

None

ABSENT DURING MEETING

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PRESENTATIONS

The Montgomery County Board of Supervisors presented Resolutions of Recognition to the following:

- Blacksburg Mayor Roger E. Hedgepeth,
- Blacksburg Council Member Joyce Lewis
- Blacksburg Police Chief William H. Brown
- New River Valley Community Services Director Lynn Chenault.

INTRODUCTION - NEW MONTGOMERY-FLOYD REGIONAL LIBRARY DIRECTOR

Ann Carter, Chair of the Montgomery-Floyd Regional Library Board, and Michael Hemphill, Vice-Chair of MFRL Board, introduced Paula Alston the new Director of the Montgomery-Floyd Regional Library.

PUBLIC ADDRESS SESSION

Michael Hawes expressed concerns with the proposed Norfolk Southern Intermodal Facility in Elliston. He is speaking from an economic development aspect and as a developer. The proposed site is surrounded by the Elliston-Lafayette Industrial Park Site and the future Roanoke Bio-Medical Facility, two large industries. The proposed facility would be located on a 62 acre site and employ only 15 people, which would not have a positive economic impact on the community. Mr. Hawes also expressed concern with the funding for the intermodal facility. This project will be funded by the taxpayers as 70% will come from state funding and 10% federal funding. He urged the Board to support the citizens' opposition in order to get attention at the state legislative level so they could find a more suitable site.

<u>Martha Orrick</u> expressed concerns with the lack of public information made available and the lack of public meetings for citizens by Norfolk Southern on the intermodal facility. She urged the Board of Supervisors to conduct a public meeting in order for citizens to voice their concerns and opinions.

<u>Karen Waldron</u> is concerned about the impact of an intermodal development on the rural nature of Elliston. She believes this development would industrialize the area, increase pollution, increase stormwater runoff into the river, and increase traffic. Norfolk Southern does not want to address these concerns. Citizens in the Elliston Community were told by NS officials that the Elliston site would be the most profitable and easiest. Ms. Waldron stated another issue to be concerned about is the land in conservation easements that surround this proposed site.

There being no further speakers, the public address session was closed.

DELEGATION

1. Virginia Department of Transportation (VDOT) – Road Issues in Montgomery County

David Clarke, VDOT's Residency Administrator, updated the Board on road projects/issues in the County. He reported they are still in the process of brush/weed cutting throughout the County. They completed the brush cutting on Five Points Road (SR 671) and Route 8 that was a concern addressed at the last meeting. Also, due to a severe storm in the Elliston area, a portion of North Fork Road (SR 603) was washed away. VDOT had to replace the stormwater pipe and rebuild the section of road.

Six Mile Loop Trail Mr. Clarke reported that the County's request for the proposed Loop Trail to cross a portion of the Smart Road has been reviewed and forwarded to the Commonwealth Transportation Board. The regional office has recommended approval even though there were some concerns where the trial will go, as there are some narrow right-of-way sections along the Smart Road. Mr. Clarke stated that since the trail is in the preliminary stages that the details could be worked out in the future.

<u>Craigs Creek Road (SR 621)</u> Supervisor Perkins reported she had talked with Mr. Clarke about the upgrading of Craigs Creek Road. This road is included in the County's Six Year Road Plan and the Board agreed that available funds in the Revenue Sharing Program could be used towards paving a portion of this road. Mr. Clarke stated that some citizens have asked for spot widening on sections of this road. In order to do the spot widening, the Board of Supervisors would need to adopt a resolution requesting that VDOT change the scope of the project. Revenue Sharing funds approved for FY 05-06 list the project as county-wide paving.

Revenue Sharing Program Mr. Clarke updated the Board on the VDOT's Revenue Sharing Program. In the past this program was only for Counties, who contributed any amount of funds to be matched by VDOT. Last year the Revenue Sharing Program was expanded to include towns and cities. The Revenue Sharing Program was amended once more by the General Assembly to change the format to a tier format with the following criteria:

- 1. When governing bodies commit more than \$1 million.
- 2. When the project is administered by the city, town, or county.
- 3. When the allocation will accelerate an existing project in the Six-Year Improvement Program.
- 4. If there are any funds remaining, any other requests will be considered.

Board members expressed concern with the changes to the Revenue Sharing Program and how it would affect Montgomery County. If a locality does not commit at least \$1million then their projects will most likely not be considered, as there will be localities that will commit \$1 million and some localities that will administered the project. They believe that these changes will affect the small localities who do not have money in their budget to commit \$1 million.

Board members directed staff to contact the County's legislators regarding this issue.

Huckleberry Trail

Supervisor Spradlin reported that an intern for the Planning Department conducted a study on the Huckleberry Trial. He concluded that there were traffic issues at the crossings at Merrimac Road (SR 657) and the crossing at Hightop Road (SR 808). There are no clear markings to warn motorist of pedestrian crossings. Supervisor Spradlin requested VDOT to look into this to make sure the crossings are safe.

Board Members also addressed several road concerns as follows:

- Clear brush on Seneca Hollow Road
- Dangerous Turn on US 460 at Willow Oak Drive
- Yellow Sulphur Road Revenue Sharing Project Status
- Brush needs cutting at the McCoy & Long Shop Intersection
- Brush needs cutting at the Mt. Zion & Keisters Branch Intersection
- Lick Run Road guardrail installation at the Church Verizon to move utility pole

2. Clerk of Circuit Court – Request for Additional Position

Allan Burke, Clerk of Circuit Court, addressed the Board requesting temporary funding for an additional position in the Clerk's Office. Mr. Burke reported that the State Compensation Board performed a position study and determined that they were 424 positions short across the Commonwealth. In Montgomery County, it was concluded that the Clerk's Office was 5 positions short. The General Assembly approved 44 positions in 2006 and 20 positions in 2007. Montgomery County did not receive any positions in 2006 and being 8th on the list to receive positions. It is hopeful that Montgomery County will receive one position in 2007.

Mr. Burke reported that his office has not increased in staff size since 1992. He has eight positions plus himself. However, the workload has increased. In 1991 they recorded 8,700 land records, in 2006 a total of 18,000 land records were recorded. The most significant impact to his office is the criminal aspect. The number of hours and manpower has increased with increasing amount of overtime in order to get the work done. The Clerk's Office will also start handling the restitutions from the Probation Office, which is state mandated.

Mr. Burke reported he has talked with officials at the State Compensation Board and was assured he would most likely receive one of the twenty positions approved for 2007. He asked the Board to temporarily fund this position for this yea,r until he receives state funding.

Following discussion, Board members asked staff to provide the following information at their next meeting:

- Total cost of position, salary + benefits.

- If the Board approved temporary funding would this change the State's ranking for Montgomery County?
- What is the increase in the number of criminal cases?

ADD TO THE AGENDA – ADDENDUM #2

On a motion by Mary W. Biggs, seconded by James D. Politis and carried unanimously, the following Addendum dated August 14, 2006 was added to the agenda under New Business:

Montgomery-Floyd Regional Library Board Appointment

The vote on the foregoing motion was as follows:

AYE
John A. Muffo
James D. Politis
Annette S. Perkins
Mary W. Biggs
Doug Marrs
Gary D. Creed
Steve L. Spradlin

CONSENT AGENDA

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously, the Consent Agenda dated August 14, 2006 was approved.

The vote on the foregoing motion was as follows:

AYE
Annette S. Perkins
James D. Politis
John A. Muffo
Gary D. Creed
Doug Marrs
Mary W. Biggs
Steve L. Spradlin

Approval of Minutes

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously, the minutes dated June 12, June 19, June 26, and July 10, 2006 were approved.

A-FY-07-23 PARKS AND RECREATION SUPPLEMENTAL APPROPRIATION

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriations for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

700 Parks & Recreation

\$15,000

The source of funds for the foregoing appropriation is as follows:

Revenue Account:

02 451205 Designated Fund Balance

\$15,000

Said resolution appropriates funds remaining from FY 06 for use in FY 07 to provide funds for seasonal salaries for ball field maintenance workers.

A-FY-07-24 CLERK OF CIRCUIT COURT TECHNOLOGY TRUST FUND

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

250 Clerk of Circuit Court

\$16,110

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

02250-423100 Shared Expenses

\$16,110

Said resolution appropriates Technology Trust fund monies to cover the cost of software maintenance and a new server for the Clerk's office.

A-FY-07-25 SCHOOL OPERATING FUND APPROPRIATION ADJUSTMENT

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the School Operating Fund appropriation for the fiscal year ending June 30, 2006, was adjusted for the function and in the amount as follows:

Instruction		(\$499,123)
Pupil Transportation		467,488
Non-Instruction		31,635
	Total	\$ 0

Said resolution adjusts the School Operating Fund appropriation for FY 06.

A-FY-07-26 SCHOOL CAFETERIA FUND SUPPLEMENTAL APPROPRIATION YEAR END CLOSE OUT

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the School Cafeteria Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2006, for the function and in the amount as follows:

School Nutrition \$16,619

The source of funds for the foregoing appropriation is as follows:

Revenue Account:

Fund Balance \$16,619

Said resolution appropriates additional funds for the School Cafeteria Fund for FY 06.

A-FY-07-27 RECONCILIATION OF COMPENSATION BOARD BUDGETS

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriations for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

310	Sheriff		\$ 65,520
200	Commonwealth's Attorney		120,712
150	Commissioner of Revenue		<u>14,683</u>
		Total	\$ 200,915

The sources of the funds for the foregoing appropriation are as follows:

Revenue A	<u>ccount</u>		
02310 42	23100	Shared Expense - Sheriff	\$138,655
02200 42	23100	Shared Expense – Commonwealth's Attorney	120,712
02150 42	23100	Shared Expense – Commissioner of Revenue	14,683
02250 42	23100	Shared Expense – Clerk of Circuit Court	1,138
02160 42	23100	Shared Expense – Treasurer	10,475
02 45	51203	Undesignated Fund Balance	(84,748)
		Total	\$200,915

BE IT FURTHER RESOLVED, That a transfer is hereby authorized as follows:

FROM:

950	General Contingencies		(\$47,940)
TO: 200 250	Commonwealth Attorney Commissioner of Revenue	Total	\$27,382 <u>20,558</u> \$47,940

Said resolution adjusts the Constitutional Officer's budget to reconcile with the Compensation Board approved amounts.

A-FY-07-28 SHERIFF GRANT APPROPRIATION COMMUNITY POLICING GRANT

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

321 Sheriff Grants

\$2,475

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

424401 State Grants

\$2,475

BE IT FURTHER RESOLVED, That a transfer is authorized as follows:

FROM

950 General Contingencies

(\$825)

<u>TO</u>

321 Sheriff Grants

\$825

Said resolution appropriates monies from a Community Policing Grant and transfers the local match.

A-FY-07-29 ECONOMIC DEVELOPMENT RE-APPROPRIATION

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

810 Economic Development

\$45,000

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

02- 451203 Undesignated Fund Balance

\$45,000

Said resolution re-appropriates funds originally appropriated in FY 06 to provide reimbursement to the IDA for an incentive payment for the Corning Industrial Access Railroad Track.

A-FY-07-30 COBRA INSURANCE RECOVERED COSTS

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

132 Insurance \$29,000

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

419108 Recovered Costs \$29,000

Said resolution appropriates recovered costs for COBRA payments.

OLD BUSINESS

R-FY-07-19

RESOLUTION GRANTING A SPECIAL USE PERMIT TO HOWARD W. PHILLIPS, II (AGENT: VERIZON WIRELESS), FOR THE PURPOSE OF LOCATING A 120 FOOT TELECOMMUNICATION TOWER ON THE NORTHWEST CORNER OF THE ROCK ROAD AND LOVELY MOUNT DRIVE INTERSECTION IN THE RINER MAGISTERIAL DISTRICT ON PARCEL ID NUMBER 130077, TAX MAP NUMBER 89-A-12D

On a motion by James D. Politis, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that Howard W. Phillips, II (Agent: Verizon Wireless) request for a special use permit to allow a one-hundred and twenty (120) foot tall telecommunications tower and associated equipment shelter is hereby approved subject to the following conditions:

- 1. This tower shall not exceed a total overall height of one hundred and twenty (120) feet and shall not have lighting. Tower shall have a base diameter not to exceed thirty-eight (38) inches and a top diameter of fifteen (15) inches.
- **2.** Site development shall be in substantial compliance with the plans entitled, "Rock Road II Raw Land Monopole" prepared by Clark Nexsen last revised May 30, 2006.
- **3.** Tower shall be of a monopole design with antennae mounted on a boom at the end of each of three (3) arms. The maximum length of each boom shall be approximately eight (8) feet. The maximum separation between the two outside antennae on the boom shall also be approximately eight (8) feet as measured from center to center of the outside antennae. Tower shall be painted a neutral color with all wiring and cables located inside the pole structure.
- **4.** Engineering plans signed and sealed by a licensed engineer in the State of Virginia shall be submitted and approved by the Building official prior to issuance of a building permit.
- **5.** No platforms or dishes shall be permitted on the structure above the tree line. All work platforms shall be removed upon completion of tower construction and antennae installation.
- **6.** Tower shall meet all regulations found in Section 10-48(6) of the county zoning ordinance.
- **7.** All trees on the property within fifty (50) feet south of the proposed lease area shall be maintained as a vegetative screen and shall not be removed except for damaged or diseased trees.
- **8.** Owner/agent shall provide emergency services antennae space on the proposed tower for the agreed upon rental rate of \$1 per year subject to the structural capacity of the tower and provided that the emergency service antennae do not provide radio frequency interference to other antennae located upon the tower. Emergency service providers shall provide equipment. Tower owner/agent shall install the antennae at market rate.

The property is located on the northwest corner of the Rock Road and Lovely Mount Drive intersection and is identified as Tax Parcel No. 89-A-12D (Parcel ID 130077) in the Riner Magisterial District (District D). The property currently lies in an area designated as Urban Expansion in the Comprehensive Plan.

The vote on the foregoing resolution was as follows:

AYE
John A. Muffo
None
Gary D. Creed
Doug Marrs
Mary W. Biggs
Annette S. Perkins
James D. Politis
Steve L Spradlin

NEW BUSINESS

R-FY-07-20

RESOLUTION AUTHORIZING THE APPROVAL BY THE BOARD OF SUPERVISORS OF THE PROPOSED REAL ESTATE SALES AGREEMENT BY AND BETWEEN THE MONTGOMERY COUNTY SCHOOL BOARD, THE COUNTY OF MONTGOMERY AND SHAH DEVELOPMENT, LLC AND APPROVAL FOR THE MONTGOMERY COUNTY SCHOOL BOARD TO USE THE ENTIRE PROCEEDS OF THE SALE FOR THOSE PURPOSES AUTHORIZED BY SECTION 22.1-129 OF THE CODE OF VIRGINIA.

On a motion by Mary W. Biggs, seconded by James D. Politis and carried unanimously,

WHEREAS, The Montgomery County School Board ("School Board") has deemed the Bethel Elementary School Property consisting of 10.211 acres, Tax Map Parcel No. 104-A-10, as surplus property and desires to the sell the property and retain all of the proceeds of the sale to be placed in a capital improvement fund to be used only for new school construction, school renovation and/or major school maintenance projects as required by Section 22.1-129 of the Code of Virginia; and

WHEREAS, SHAH Development, LLC, desires to purchase the Bethel Elementary School Property pursuant to the terms and conditions of the Real Estate Sales Agreement between the County of Montgomery ("the County"), the School Board and SHAH Development, LLC, dated July 10, 2006 (Real Estate Sales Agreement"); and

WHEREAS, SHAH Development, LLC, agrees to pay the School Board \$550,000 cash and provide and construct for the County a 4.5 acre Sports Complex as specified in the Real Estate Sales Agreement; and

WHEREAS, The County agrees to provide the School Board \$400,000 cash representing the value the County receives from the 4.5 acre Sports Complex provided by SHAH Development, LLC, making the total proceeds received by the School Board from the sale of the Bethel Elementary Property to be \$950,000.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that the Board hereby agrees to the terms and conditions of the Real Estate Agreement by and between the School Board, the County and SHAH Development, LLC for the sale of the Bethel Elementary Property and hereby authorizes its Chairman to sign the Real Estate Agreement on behalf of the County.

BE IT FURTHER RESOLVED, By the Board of Supervisors that the Board of Supervisors hereby agrees to pay the School Board \$400,000 for the value the County receives for the 4.5 acre Sports Complex and that the School Board may retain the entire \$950,000 in proceeds from the sale of the Bethel Elementary Property to be placed in a capital improvement fund established by the School Board to be used only for new school construction, school renovation and major school maintenance projects as required by Section 22.1-129 of the Code of Virginia.

The vote on the foregoing resolution was as follows:

AYE
Gary D. Creed
None
Doug Marrs
Mary W. Biggs
Annette S. Perkins
John A. Muffo
James D. Politis
Steve L Spradlin

R-FY-07-21

A RESOLUTION AUTHORIZING THE COUNTY TREASURER TO DESTROY CERTAIN PAID PERSONAL PROPERTY TAX RECORDS AND PAID REAL ESTATE TAX RECORDS FOR THE TAX YEARS 1979 THROUGH 2000 AND THE DUPLICATE COPIES OF PAID PERSONAL PROPERTY TAX RECORDS AND PAID REAL ESTATE TAX RECORDS FOR THE TAX YEAR 2001 IN ACCORDANCE WITH THE VIRGINIA PUBLIC RECORDS ACT

On a motion by Gary D. Creed, seconded by Doug Marrs and carried unanimously,

WHEREAS, Pursuant to Records Retention and Disposition Schedule No. 28, adopted pursuant to the provision of the Virginia Public Records Act, the County Treasurer is required to retain paid real estate tax records and paid personal property tax records for five years, however, the Treasurer may destroy duplicate copies of the paid real estate and personal property tax records; and

WHEREAS, Before any paid real estate tax records or paid personal property tax records more than five years old may be destroyed or duplicate copies of real estate and personal property tax records less than five years old, the County Treasurer has to petition the governing

body for authorization to destroy the paid tax records in compliance with Records Retention and Disposition Schedule No. 28; and

WHEREAS, By letters dated July 10, 2006 and July 28, 2006, Richard Shelton, Treasurer of the County of Montgomery, Virginia, has petitioned the Board of Supervisors seeking authorization to dispose of real estate and personal property tax paid records for the years 1979 through 2000, and the duplicate copies of paid real estate and personal property tax paid records for 2001 in accordance with Records Retention and Disposition Schedule No. 28. The July 10, 2006, and July 28, 2006 letters are attached as Exhibit A and by reference are made a part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that the Board hereby authorizes Richard Shelton, Treasurer of the County of Montgomery, Virginia, or his designee, to destroy those real estate and personal property tax paid records for tax years 1979 through 2000 and the duplicate copies of paid real estate and personal property tax records for 2001, as identified on the attached Certificates of Records Destruction attached as Exhibit A in accordance with the Virginia Public Records Act.

The vote on the foregoing resolution was as follows:

AYE
Doug Marrs
None
Mary W. Biggs
Annette S. Perkins
James D. Politis
John A. Muffo
Gary D. Creed
Steve L Spradlin

R-FY-07-22 RESOLUTION ESTABLISHING THE PERSONAL PROPERTY TAX RELIEF PERCENTAGE FOR 2006

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

WHEREAS, The Personal Property Tax Relief Act of 1998, Virginia Code §58.1-3523, et seq. ("PPTRA"), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the "2005 Appropriations Act"); and

WHEREAS, These legislative enactments required the County of Montgomery, Virginia, to take affirmative steps to implement these changes and to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised; and

WHEREAS, These legislative enactments provide for the appropriation to the County of Montgomery, Virginia, commencing in 2006, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax ("PPT") on such vehicles and provide the opportunity for the County of Montgomery, Virginia, to fashion a program of tax relief that serves the best interest of its citizenry; and

WHEREAS, The Board of Supervisors adopted an ordinance to implement the changes to PPTRA affected by legislation adopted during the 2004 Special Session I and the 2005 Regular Session of the General Assembly of Virginia on November 28, 2005.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that the rate of 100% of relief shall be applied to each qualifying vehicle valued at \$1,000 or less and that the rate of **63%** shall be applied to first \$20,000 in value of each qualifying vehicle with a value above \$1,000. Those rates of relief are estimated to exhaust PPTRA relief funds available to the County of Montgomery, Virginia, by the Commonwealth of Virginia for Tax Year 2006.

FURTHER BE IT RESOLVED, That any amount of PPTRA relief not used within the County of Montgomery's Fiscal Year shall be carried forward and used to increase the funds available for personal property tax relief in the following Fiscal Year.

The vote on the foregoing resolution was as follows:

AYE
Mary W. Biggs
Annette S. Perkins
John A. Muffo
James D. Politis
Gary D. Creed
Doug Marrs
Steve L Spradlin

A-FY-07-31 VDOT REVENUE SHARING PROGRAM SEVEN MILE TREE ROAD (SR 836) APPROPRIATION

On a motion by Mary W. Biggs, seconded by James D. Politis and carried unanimously,

BE IT RESOLVED, By the Montgomery County Board of Supervisors that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

100 Board of Supervisors

\$50,000

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

451205 Designated Fund Balance – Road Maintenance Reserve \$50,000

Said resolution appropriates a portion of the County's VDOT Revenue Sharing funds for Seven Mile Tree Road (SR 836).

The vote on the foregoing resolution was as follows:

AYE
Annette S. Perkins
John A. Muffo
James D. Politis
Gary D. Creed
Doug Marrs
Mary W. Biggs
Steve L Spradlin

R-FY-07-23 MBC DEVELOPMENT CORPORATION APPOINTMENT

On a motion by Annette S. Perkins, seconded by James D. Polits and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby reappoints **Mary W. Biggs** to the **MBC Development Corporation** effective August 26, 2006 and expiring August 25, 2009.

BE IT FURTHER RESOLVED, The expiration of a Board of Supervisors term in office, shall constitute a voluntary resignation from any board/commission/authority appointment as a representative of Montgomery County.

The vote on the foregoing resolution was as follows:

AYE NAY John A. Muffo None

James D. Politis

Gary D. Creed

Doug Marrs

Mary W. Biggs

Annette S. Perkins

Steve L Spradlin

R-FY-07-24 APPOINTMENT VIRGINIA TECH/MONTGOMERY REGIONAL AIRPORT AUTHORITY

On a motion by Mary W. Biggs, seconded by James D. Politis and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby reappoints **Annette S. Perkins** to the **Virginia Tech/Montgomery Regional Airport Authority** effective September 1, 2006 and expiring August 31, 2010.

BE IT FURTHER RESOLVED, The expiration of a Board of Supervisors term in office, shall constitute a voluntary resignation from any board/commission/authority appointment as a representative of Montgomery County.

BE IT FURTHER RESOLVED, That copies of this resolution be forwarded to each of the four Member Jurisdictions.

The vote on the foregoing resolution was as follows:

AYE
James D. Politis
None
Gary D. Creed
Doug Marrs
Mary W. Biggs
Annette S. Perkins
John A. Muffo
Steve L Spradlin

R-FY-07-25 RESOLUTION OF RECOGNITION CHRISTIANSBURG MAYOR HAROLD G. LINKOUS

On a motion by Gary D. Creed, seconded by Mary W. Biggs and carried unanimously,

WHEREAS, *Harold G. Linkous* has served the citizens of Christiansburg since 1970 when he was first elected to the Town Council; and

WHEREAS, *Harold G. Linkous* was elected Christiansburg's Mayor in 1986 and has served five terms as Mayor of Christiansburg; and

WHEREAS, **Harold G. Linkous**' outstanding leadership contributed to the rapid growth and increased prosperity experienced by the Christiansburg community which has evolved into a dynamic retail hub for the New River Valley; and

WHEREAS, The Board of Supervisors recognizes the hard work, dedication, experience and leadership **Harold G. Linkous** has demonstrated in his thirty six years of service to the Christiansburg community.

NOW, *THEREFORE*, *BE IT RESOLVED*, The Board of Supervisors of Montgomery County, Virginia, on behalf of the entire citizenship, expresses its appreciation and gratitude to *Harold G. Linkous* for his outstanding dedication to the Christiansburg community and the citizens of Montgomery County.

BE IT FURTHER RESOLVED, That the original of this resolution be presented to **Harold G. Linkous** as a testimonial of the high esteem and appreciation in which he is regarded by the members of the Board of Supervisors and that a copy be made a part of the official minutes of Montgomery County.

The vote on the foregoing resolution was as follows:

AYE
Gary D. Creed
None
Doug Marrs
Mary W. Biggs
Annette S. Perkins
John A. Muffo
James D. Politis
Steve L Spradlin

R-FY-07-26 RESOLUTION OF RECOGNITION GEORGE PORTERFIELD, JR.

On a motion by Mary W. Biggs, seconded by Annette S. Perkins and carried unanimously,

WHEREAS, The recent death of **George Porterfield**, **Jr**. has touched and saddened all those who knew and loved him; and

WHEREAS, George Porterfield, Jr. was initially employed by Montgomery County Public Schools in 1975 and was a contributing education professional for thirty-one years; and

WHEREAS, During his tenure with MCPS he served as teacher, activity coordinator, assistant principal and principal; and

WHEREAS, *George Porterfield*, *Jr*. fulfilled the role of Principal at Christiansburg High School for twenty-one years; and

WHEREAS, His leadership, commitment, and dedication have served the students and community well; and

WHEREAS, Much of the character and history of Christiansburg High School reflects the positive impact he has made over his career; and

WHEREAS, Two generations of students have benefited from *George Porterfield*, *Jr.*'s instruction and personal involvement in their education; and

WHEREAS, His character and contributions to the school system, and to all the people he touched, will be forever fondly remembered.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby offers its deepest condolences and most heartfelt sympathy to the family and friends of **George Porterfield, Jr.**

BE IT FURTHER RESOLVED, That the original of this resolution be presented to the family of **George Porterfield**, **Jr**. and that a copy be made a part of the official Minutes of Montgomery County, that his memory may be so honored and ever cherished.

The vote on the foregoing resolution was as follows:

AYE
Doug Marrs
Annette S. Perkins
John A. Muffo
James D. Politis
Gary D. Creed
Mary W. Biggs
Steve L Spradlin

R-FY-07-27 NATIONAL ALCOHOL AND DRUG ADDICTION RECOVERY MONTH

On a motion by Gary D. Creed, seconded by Mary W. Biggs and carried unanimously,

WHEREAS, 74 percent of Americans say that addiction to alcohol has had some impact on them at some point in their lives, whether it was their own personal addiction, that of a friend or family member, or any other experience with addiction; and

WHEREAS, A 63-percent majority of Americans also say that addiction to either drugs or alcohol has had a great deal or some impact on their lives; and

WHEREAS, Stigma and discrimination present obstacles and can be a mark of disgrace to those with substance use disorders who need access to treatment facilities, and for those who want to reestablish their place in the community by entering the workforce; and

WHEREAS, Educating our community about how substance use disorders affect children, families, and all community members is essential to overcoming stigma and discrimination; and

WHEREAS, We must recognize the achievement of those who seek out treatment services and ensure that such services are readily available to those who need assistance; and

WHEREAS, Substance use disorders are a treatable, yet serious health care problem, and we can take steps to address it and so build a stronger, healthier community; and

WHEREAS, To help achieve this goal, the U.S. Department of Health and Human Services, the Substance Abuse and Mental Health Services Administration, the White House Office of National Drug Control Policy, and New River Valley Community Services invite all residents of Montgomery County to participate in *National Alcohol and Drug Addiction Recovery Month* (*Recovery Month*).

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia, does hereby proclaim the month of **September 2006** as *National Alcohol and Drug Addiction Recovery Month* in Montgomery County and call upon the people of Montgomery County to observe this month with appropriate programs, activities, and ceremonies supporting this year's theme, "Join the Voices for Recovery: Build a Stronger, Healthier Community."

The vote on the foregoing resolution was as follows:

AYE
Annette S. Perkins
John A. Muffo
James D. Politis
Gary D. Creed
Mary W. Biggs
Doug Marrs
Steve L Spradlin

R-FY 07-18 APPOINTMENT MONTGOMERY-FLOYD REGIONAL LIBRARY BOARD

On a motion by James D. Politis, seconded by John A. Muffo and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Karen N. Frederick** to the Montgomery-Floyd Regional Library Board effective August 15, 2006 and expiring August 14, 2010.

The vote on the foregoing resolution was as follows:

AYE
James D. Politis
None
Mary W. Biggs
John A. Muffo
Annette S. Perkins
Doug Marrs
Gary D. Creed
Steve L. Spradlin

Supervisor Biggs stated for the record that she abstained from voting because she believes the incumbant, Dr. Joe Meredith, should have been reappointed. Dr. Meredith, as a former MFRL Board member, played a role in the search and hiring of a new library director.

Supervisor Biggs also expressed concerns with the method of advertising for applicants from certain districts.

Supervisor Biggs stated as liaison to the MFRL Board she will work with Ms. Frederick 100%.

INTO WORK SESSION

On a motion by Doug Marrs, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. Treasurer's Request – Elimination of County Decals

The vote on the foregoing motion was as follows:

AYE
John A. Muffo
None
James D. Politis
Gary D. Ceed
Doug Marrs
Mary W. Biggs
Annette S. Perkins
Steve L. Spradlin

Elimination of County Decals

The County Administrator presented options and impacts of the Treasurer's proposal to eliminate vehicle decal sales by increasing the personal property tax from \$2.45 go \$2.65. At the September 25, 2006 Board meeting, the County Treasurer proposed to eliminate the vehicle

decal sales and increase the personal property tax. Board members expressed concerns with the proposal and requested additional information regarding the vehicle decal process by the Town of Christiansburg and how the elimination of decals would affect the County's day to day operations.

The Town of Christiansburg eliminated the sale of the decal sticker and applied the fee at the time of payment of the personal property bill. Instead of selling decals in March, a fee is due by December of each year.

Before this change, the Town did not use the County's personal property file to send decal notices. They had a separate file they created consisting of customers who had previously purchased decals. This year they plan to use the personal property file provided by the Commissioner of the Revenue and extract data from that file to create an automated accounts receivable file for the collection process.

The County Administrator also described operational issues that could occur from the elimination of vehicle decals. The Sheriff's Department uses the County decal to determine the vehicle address and cite vehicles for outdated decals, to enforce decal purchases and tax payments. In addition, the decal is used at the County's Consolidated Collection and Recycling Sites to determine if the vehicle belongs to the County or Town resident. This ensures only Montgomery County residents are using the Collection Sites.

With the elimination of the decal, the Sheriff's Department would use VCIN (Virginia Crime Information Number) to identify addresses, a process they have used since the Town of Christiansburg eliminated their decal.

The site attendants at the Consolidated Collections Sites may have to ask for personal identification when the residency or individual is unknown.

The Treasurer's Office would use a DMV stop for enforcement of personal property tax payments, a process they use now for real estate tax payments.

Board members expressed concerns with site attendants being required to check personal identification. They asked if the site attendants wore employee identification badges or uniforms. If not, they suggested they start wearing badges in order for citizens to recognize them as county employees.

The County Administrator also discussed alternatives to increasing the personal property tax. A decal fee could be applied to the personal property bill for residents in the incorporated area of the County. The decal fee scheduled could be applied with the different fees for various types of vehicles or trailers, or one uniform decal fee could be applied. A uniform decal fee would mirror the approach used by the Town of Christiansburg. To use a uniform fee, generate the same amount of annual revenue and comply with state law, an estimated fee of \$21 is needed. This approach would require an ordinance change to eliminate the decal, to set fees or a uniform fee, and to change the County motor vehicle license due date from April 1 to December 5.

Another alternative is to use DMV Collection of Fees service. The 2005 session of the General Assembly made changes to the State Code, which allows the state DMV to collect fees effective January 1, 2007. DMV is authorized to charge the locality to defray their costs, which at this time is unknown as it is a new service.

The County Administrator also reported that the Town of Blacksburg suggested the Towns and County consider using the same fees and method of collection for efficiency and ease for the citizens. This option would require further study.

The County Administrator recommended that further study on all alternatives would be needed to ascertain the positive and negative aspects of each alternative and the methods for implementing each alternative. Given the current timeframe, a change cannot be implemented this year but should be studied and changes implemented for December 5, 2007. This would mean that in order to avoid a revenue shortfall, decals would need to be sold for the 2007 year. To address the issue of inaccurate DMV information, it is recommended that the Treasurer and the Commissioner test the process of beginning the 2007 tax year as soon as the 2006 personal property bills are issued.

Supervisor Biggs asked if MUNIS, the County's financial software provider, could create a program to help the Commissioner and Treasurer get the vehicle decal information cleaned up faster. If the County chooses to eliminate the vehicle decal and opt for a decal fee, which would be due in December, this would give the Commissioner of the Revenue more time to clean up the data.

The Commissioner of Revenue and Treasurer were given the opportunity to make comments and answer questions by the Board.

Board members agreed that given the timeframe, there is not enough time to make a decision whether to eliminate the vehicle decals or charge a decal fee. They were also concerns on that by increasing the personal property tax, residents of the towns would be double taxed. They instructed staff to continue further study on the proposal and to contact MUNIS about strengthening the County's decal program.

OUT OF WORK SESSION

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

The vote on the foregoing motion was as follows:

AYE
James D. Politis
None
Gary D. Ceed
Doug Marrs
Mary W. Biggs
Annette S. Perkins
John A. Muffo
Steve L. Spradlin

COUNTY ATTORNEY'S REPORT

The County Attorney clarified the reason the proposed Norfolk Southern Intermodal Facility in Elliston was listed on the agenda under Closed Meeting. The County has not received any new information from Norfolk Southern and the Board of Supervisors is still requesting information.

BOARD MEMBERS' REPORTS

<u>Supervisor Muffo</u> reported a meeting was held with Lester Saltzberg, Ph.D, the new Executive Director for the New River Valley Community Services, the County Administrator and himself. Supervisor Muffo thanked the County Administrator for taking time to meet Mr. Saltzburg.

<u>Supervisor Biggs</u> <u>Library Board</u>: Supervisor Biggs reported the Library Board will hold their first meeting with the new Director, Paula Alston, at their Wednesday, August 16, 2006 meeting. Supervisor Biggs will also advise the Library Board about the issue of providing ways to get books to the elderly, and the bookmobile issue.

<u>School Board:</u> Supervisor Biggs reported that the County was invited to a reception honoring the Honorable Patrick Gottschalk, Secretary of Commerce and Trade, on Tuesday, August 29, 2006 at Virginia Tech. This is the same evening as the joint meeting with the School Board. She directed staff to send a letter of regret to Dr. Charles Steger, President of Virginia Tech.

<u>Proposed NS Intermodal Facility:</u> Supervisor Biggs asked if the Board should conduct a community meeting, as requested by the citizens of Elliston, regarding the proposed intermodal facility. Supervisor Creed responded that the Board does not have enough information to conduct a community meeting. They know just as much as the community does at the moment. They have requested more information and have requested NS to hold a public community meeting, to no avail. He believes any meeting should be conducted by Norfolk Southern with a mediator.

<u>Animal Control – Citizen Complaint Regarding a Euthanized Dog:</u> Supervisor Biggs asked for a report on the complaint from a citizen regarding a euthanized dog. The County Administrator reported he was in the process of getting all the information from the Animal Control Department. The report will be included in their Friday Report.

Supervisor Perkins Virginia Tech/Montgomery Regional Airport: The Virginia Tech/Montgomery Regional Airport co-sponsored a Historical Marker Ceremony on August 8, 2006 with the Department of Historical Resources, Virginia Department of Aviation, and the Virginia Aviation Historical Society. A historical marker was placed at the Virginia Tech/Montgomery Regional Airport. VPI University cadets were trained as pilots for World War II at the pre-flight training facility at the airport.

<u>Supervisor Marrs</u> Western Virginia Regional Jail Authority: Supervisor Marrs reported that the Superintendent for the Regional Jail has been hired. The Authority also agreed to hire a Building Inspector to help with the construction of the facility in order to get it moving forward. They have a meeting scheduled for Friday, August 18, 2006 to discuss financing for the regional jail.

Circuit Court Clerk's Request for Additional Position:

Supervisor Marrs made a motion, seconded by Mary W. Biggs to temporarily fund a position in the Clerk's office for one year.

Board members stated that they would like additional information regarding the position, such as the cost to fund the position and the amount of increase in the criminal cases. They said they were not opposed to temporarily funding the position; however, the would like to have this information before making a decision.

The County Attorney recommended that Supervisor Marrs' motion be tabled until the next meeting in order for staff to provide the information requested by the Board.

R-FY-07-28 TABLED CLERK OF CIRCUIT COURT REQUEST FOR A TEMPORARY FULL-TIME POSITION

On a motion by Annette S. Perkins, seconded by James D. Politis and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Circuit Court Clerk's request for a temporary full-time position for one year ending June 30, 2007 is hereby **TABLED** until August 28, 2006 in order to receive additional information.

The vote on the foregoing motion was as follows:

AYE
John A. Muffo
None
James D. Politis
Annette S. Perkins
Mary W. Biggs
Doug Marrs
Mary W. Biggs
Steve L Spradlin

BOARD REPORTS' CONTINUED

<u>Supervisor Creed</u> asked for a list of items that will be accepted at the County's Consolidated Collection and Recycling Sites. He reported a citizen complained that he was not allowed to dispose of a computer at the site. The County Administrator explained computers were considered hazardous material, which isnot allowed at the sites. The Montgomery Regional Solid Waste Authority normally schedules a day, once or twice a year, for citizens to drop-off old computers. There is a minimal cost involved due to disposing of hazardous material. Supervisor Creed believes the County should look into the matter of disposing of old computers in the future. He doesn't want to see them being thrown over the banks like appliances used to be.

<u>Eastern Montgomery High School</u> Supervisor Creed invited everyone to the first football game for Eastern Montgomery High School at their new athletic field scheduled for September 1, 2006. There are a few exciting events scheduled.

Supervisor Spradlin reminded everyone of several events coming up in the near future:

- 1. Joint Meeting with the School Board on August 29, 2006.
- 2. Retirement Reception for Mayor Harold Linkous on August 18, 2006.
- 3. Price's Fork Fair August 18 20, 2006
- 4. Christiansburg Rescue Squad Riner Station Fundraiser Golf Tournament August 15, 2006.

ADJOURNMENT

On a motion by Gary D. Creed, seconded by John A. Muffo and carried unanimously, the Board adjourned to Monday, August 28, 2006 at 6:00 p.m.

The vote on the foregoing motion was as follow	NS:
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<u>AYE</u>	<u>NAY</u>
John A. Muffo	None
James D. Politis	
Annette S. Perkins	
Mary W. Biggs	
Doug Marrs	
Gary D. Ceed	
Steve L. Spradlin	

The meeting adjourned at 10:15 p.m.

APPROVED:_		_ATTEST:	
	Steve L. Spradlin	B. Cla	ayton Goodman, III
	Chair	Count	ty Administrator